List 3 reasons why it might be important to dress for success in both an office and an "at home work environment."

In person

1. Your attitude and appearance combined with your aptitude will determine your altitude in your career therefore first impressions are CRITICAL
2. Have well-brushed teeth and fresh breath.
3. Do NOT wear perfume or cologne as interviewers may be allergic. (I AM)

At home

1. Keep a routine. This helps maintain a sense of control and degree of normality.
2. Shower and groom as if you were going to an office.
3. The hardest thing to work in is pajamas! As a Career Development professional several years ago, I did a workshop with a co-worker on Halloween and he had the dress to the executive level role and I got the PJs role for the day. The clients we presented to got the point as they observed me struggling to work that day(college class that night was harder). Very few if any showed up in casual clothing after that. ALL of them ended up with jobs too. For at home at least wear a nice top (blouse or sweater depending on weather) with more comfortable pants or skirts as the mood strikes.

Write your elevator pitch

For over 10 years, I've worked in administrative roles. I’ve done everything from front desk reception to training other individuals in various processes. I’m extremely efficient in MS Office and enjoy technical documentation work the most. Writing tutorials, procedures and even policy are my best skills. I'm looking for new opportunities in the vast world of technical writing.

Note that section 2 has a glaring typo:

It is possible that dressing properly will evne get you the job.